**REQUEST FOR INDIVIDUAL ARRANGEMENTS IN THE INTERNATIONAL UAS EXAM**

**With this application form, you can request individual arrangements for completing the first and second phase of the International UAS Exam entrance examination.** If you receive an invitation to the second phase of the International UAS Exam, please send the decision on granted individual arrangements to the Admissions Services of the university of applied sciences that sent the invitation by the deadline stated in the invitation.

**APPLICANT’S INFORMATION**

|  |  |
| --- | --- |
| Last name and first names: | Date of birth / Personal identity code:  |
| E-mail: | Telephone number: |
| Address:  |

**INDIVIDUAL ARRANGEMENTS THAT I REQUEST FOR THE COMPLETION OF THE FIRST AND SECOND PHASE OF THE INTERNATIONAL UAS EXAM:**

* **ADDITIONAL TIME, e.g. DUE TO DYSLEXIA**
* **TASKS WITHOUT PICTURES FOR APPLICANTS USING A SCREEN READER**
* **OTHER, PLEASE SPECIFY**

**IF APPLICABLE, MORE INFORMATION ON OTHER REASON**

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**PLEASE DESCRIBE THE INDIVIDUAL ARRANGEMENTS YOU NEED**

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Date: ­­\_\_\_\_\_\_.\_\_\_\_\_\_202­3 Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name in block letters:

**ATTACHMENTS TO THE REQUEST**

Please attach copies of attestations that support your request (e.g. medical certificate or equivalent statement on the nature of your disease or disability, or certificate on dyslexia or learning difficulty). Those who request support measures, such as additional time, on the grounds of dyslexia have to attach a statement of a trained special needs teacher, an expert psychologist, speech therapist or specialist medical doctor (e.g. child neurologist, neurologist or phoniatrician). The statement shall indicate that you need support measures for taking the exam due to dyslexia. The UAS may accept an equivalent decision made by The Finnish Matriculation Examination Board if it contains the granted support measures.

The validity of statements is assessed on a case-by-case basis depending on the persistence of disability, disease or learning difficulty. For dyslexia, only statements that have been obtained at the age of 16 or later are considered. Do not send original certificates but be prepared to present the originals at the start of your studies should you become accepted to the study programme. Information related to your health shall be kept secret (Section 24, Act on the Openness of Government Activities).

**SUBMISSION OF REQUESTS**

Submit your request, with the necessary attachments, by **25 January 2023 at 15:00 Finnish time (UTC/GMT+2)** to the university of applied sciences using the International UAS Exam that is first on your application. The request and its attachments shall be submitted to the Admissions Services of that UAS. [Please check the instructions whether the request shall be submitted on paper or in electronic form to the university of applied sciences in question.](https://www.uasinfo.fi/international-uas-exam/#individualarrangements)

If you receive an invitation to the second phase of the International UAS Exam and you have been granted individual arrangements for the second phase, please submit the decision on the individual arrangements granted to you to the Admissions Services of the university of applied sciences that sent the invitation **by 1 March 2023 at 15:00 Finnish time (UTC/GMT+2).**

**ANNOUNCEMENT OF THE UAS ON INDIVIDUAL ARRANGEMENTS GRANTED FOR THE ENTRANCE EXAM**

The UAS responsible for the individual arrangements in the entrance examination will contact you by e-mail before the entrance examination, to agree upon practical arrangements. If you are not satisfied with the arrangements stated in the announcement, please contact the UAS in question.

The announcement on individual arrangements for the entrance exam is exam-specific and valid only in that particular entrance exam. Individual arrangements that have been granted in advance for the second phase are valid only if the applicant receives an invitation to the second phase.